



DEPARTMENT OF THE NAVY

NAVY RECRUITING COMMAND

5722 INTEGRITY DR.

MILLINGTON, TN 38054-5057

COMNAVCRUITCOMINST 1130.8H CH-1 ADDENDUM

N35

12 NOV 2008

COMNAVCRUITCOM INSTRUCTION 1130.8H CHANGE TRANSMITTAL 1 ADDENDUM

From: Commander, Navy Recruiting Command

Subj: NAVY RECRUITING MANUAL - ENLISTED

Encl: (1) Volume V Addendum Pages 4-1-3 to 4-1-8

1. Purpose. To distribute corrections to Article 040105, "Guidance for the Transition of Recruit Travel to the GSA City Pair Program."
2. Discussion. This addendum implements corrections to Navy Liaison Office responsibilities in projecting shippers. The Navy Liaison Office shall submit a 30 day travel report daily by 1400 local MEPS time and provide a request for orders for projected shippers to the MEPS Transportation Assistant (TA) by 1400 local MEPS time, five (5) business days prior to the member's ship date. Additionally, travel reservations are to be confirmed by 1400 local MEPS time, three (3) business days prior to ship dates to the TA.
3. Action. Remove pages 4-1-3 to 4-1-8 of and replace with enclosure (1).
4. Questions regarding this addendum may be referred to Policy and Programs Division, N35, (901) 874-9465.

/S/

R. R. BRAUN

Deputy

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